**CLUNY Parent Council Meeting – AGM 2019**

Date: Wednesday 18 September 2019

Time: 6:00pm

Location: Cluny School

Meeting Rules:

* Every member is encouraged to contribute as openly as they wish.
* Every contribution should be respected, with speakers allowed to finish their point without interruption.
* To ensure that we keep to time please keep your contributions relevant to the topic being discussed and avoid going off topic.
* AOB is an opportunity to put forward future agenda items or to discuss pressing issues not covered by the agenda. The Chair will ask for AOBs at the start of the meeting. The Chair will decide if there’s ample time to discuss each item or if they should be carried over to the next meeting.

**AGM AGENDA**

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| **Item** | **Lead** | **Start** | **Mins** | **Objective** |
| * 1. Welcome   2. Apologies   3. AOB points | Emyr  Crystal | 18:00 | 5 | Information |
| 2.1 Minutes of the last AGM  2.2 Matters Arising | Crystal | 18:05 | 5 | Information  Discussion  Approval |
| 3.1 Chairman’s Report | Emyr | 18:10 | 5 | Information |
| 4.1 Treasurer’s Report | Suvidah | 18:15 | 5 | Information  Discussion  Approval |
| 5.1 Election of Parent Council Committee | Chair | 18:20 | 5 | Decision |
| 6.1 AOB | Chair | 18:25 | 5 | Discussion |
| 7.1 Date of next AGM –  Wednesday 9 September 2020 | Chair | 18:30 | 5 | Decision |

**CALL OUT –** Volunteers for helping with football tournament BBQ & refreshments including homebakes for Saturday 28 September.

**Mrs Gilmour will make a short presentation following the AGM and there will be time for us all to get to know each other better over a fly cake and a piece.**

**3.1 Chairman’s Report**

Firstly, I would like to thank my fellow committee members Crystal and Suvidha for all their hard work over the past year. Thank you also to all parents who have attended meetings and for engaging openly and positively to influence the work of the parent council.

Secondly, I would like to thank everyone who has supported parent council activities during the last school year. Be this as a volunteer or as a participant. Your contribution is greatly appreciated by the committee and the school.

On behalf of the parent council I would also like to thank all parents who have helped with school activities outwith the parent council. Your contributions are greatly appreciated by parents and staff alike.

It was with great sadness that we said farewell to Mr Girdwood but with pleasure and enthusiasm we welcome Mrs Suzanne Gilmour. The parent council played an important part in the recruitment process, due to work commitments I was unable to fully partake in this process and I’m extremely grateful to Crystal Anderson and Drew McLelland for representing the parent council on the recruitment panel.

I would also like to thank Ingrid Huldal for upgrading the school website and for creating a private parent area which will be available shortly. Ingrid also worked with Mr Girdwood to develop the School Values document.

During the last year the parent council organised the following events …

* Football Tournament BBQ & Refreshments (this is our annual biggest fundraiser)
* Christmas Disco at Millbank Hall
* Paddington 2 cinema screening at Midmar Hall
* Sports Day BBQ & Family Social

During the 2018/19 academic year the parent council made the following financial contributions

* Purchasing 2 First Aid Kits for the football/netball teams
* Netball kits?
* P7 Leavers hoodies
* Football tournament medals and trophies
* Paid for all the children to attend a performance of Snow White at His Majesty’s Theatre.

Over the past 12 months the following parents attended the following training courses held by CONNECT, who provide resources, advice and support to parents and parent councils.

*Involving All Parents - 15 May 2019 - Hill of Banchory School, Aberdeenshire*

* Crystal Anderson
* Emyr Bell
* Ian Forbes
* Suvidha Narayanan

*Helping to Support Your School - 13 June 2019 - Westhill Primary, Aberdeenshire*

* Crystal Anderson
* Emyr Bell

I worked with Mr Girdwood and Councillor Iris Walker to drive forward the plan for the new path between Sauchen and the School. We were reassured that progress had been made by the council but there has been no further action to date or as far as I’m aware a start date issued. The parent council will discuss this further with Mrs Gilmour over the next term and decide on the best way to support the project without frustrating or hindering the process.

It’s been a pleasure getting to know so many of you over the past year, time has flown by and being a member of the parent council has been extremely satisfying and that’s mostly down to the support received and the friendships made.

Many thanks

Emyr

**4.1 Treasurer’s Report 2018-19**

2018-19 has been a good year with various fund-raising activities taking place, allowing CPC to support activities for our children.

We started the school year with a bank balance of £1951.74 and closed with a balance of £1860.54. We **raised a total of £1550.47** from 4 activities organised by CPC and **spent a whooping £1645** for our children in 2018-19.

Like each year, our biggest fund raiser continued to be the Football tournament in Sept’18 which alone raised £1141.84. The School Disco had a modest loss, but profit was never our aim. CPC introduced the Movie Night for the first time, and it was a great success with several positive feedback. Icing on the cake being a profit of £180.25 made on the day. Weather was once again kind on Sports day, allowing the BBQ to raise £257.02.

The main event funded by CPC was for the Panto tickets for all children and volunteers (£1250). Along with this we also managed to pay for 15 hoodies for our P7s (£229.20), help our Net ball team with some new uniforms (£80.54) and buy 2 x First Aid kits for our Football players (85.72).

All in all, we continue to maintain a healthy bank balance. Various activities are planned for the coming year and we will continue to seek your support in delivering these and raising funds for our children. I also wanted to take this opportunity to thank each one you who have supported us and been generous at all our events.

Looking forward to the exciting new school year ahead.

Yours sincerely

Suvidha Narayanan

Treasurer, CPC

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| **Accounts summary for Cluny Parents Council 2018/19** | | |  |  |
|  |  |  |  |  |
| **Football Match - Sept 18** |  |  |  |  |
|  |  |  |  |  |
| **Income** |  | **£1,881.37** |  |  |
|  |  |  |  |  |
| **Expenses** |  | **£739.53** |  |  |
| Butchers | £429.75 |  |  |  |
| Costco/Tesco | £201.45 |  |  |  |
| Football match tropies/medals | £108.33 |  |  |  |
|  |  |  |  |  |
| **Total Earnings** |  | **£1,141.84** |  |  |
|  |  |  |  |  |
| **School Disco - December 18** |  |  |  |  |
|  |  |  |  |  |
| **Income** |  | **£247.45** |  |  |
|  |  |  |  |  |
| **Expenses** |  | **£276.09** |  |  |
| DJ | £150.00 |  |  |  |
| Millbank Hall Hire | £35.00 |  |  |  |
| Supermarket runs + Gifts + Other | £91.09 |  |  |  |
|  |  |  |  |  |
| **Total earnings** |  | **-£28.64** |  |  |
|  |  |  |  |  |
| **Movie Night - March 19** |  |  |  |  |
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| **Income** |  | **£368.10** |  |  |
|  |  |  |  |  |
| **Expenses** |  | **£187.85** |  |  |
| Movie Hire | £92.40 |  |  |  |
| Midmar Hall hire | £40.00 |  |  |  |
| Supermarket runs | £55.45 |  |  |  |
|  |  |  |  |  |
| **Total earnings** |  | **£180.25** |  |  |
|  |  |  |  |  |
| **Sports Day BBQ - June 19** |  |  |  |  |
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| **Income** |  | **£669.23** |  |  |
|  |  |  |  |  |
| **Expenses** |  | **£412.21** |  |  |
| Butchers | £305.32 |  |  |  |
| Costco/Tesco | £106.89 |  |  |  |
|  |  |  |  |  |
| **Total Earnings** |  | **£257.02** |  |  |
|  |  |  |  |  |
| **Other Income** |  |  |  |  |
| Aberdeenshire Council Funding |  | £284.25 |  |  |
|  |  |  |  |  |
| **Sponsoring** |  |  |  |  |
| Panto tickets and trip |  | £1,250 |  |  |
| Netball T-Shirts |  | £80.54 |  |  |
| Leaver Hoodies |  | £229.20 |  |  |
| First Aid Kits |  | £85.72 |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Opening Balance as at 13/07/18 |  |  | **£1,951.74** | **(Statemented)** |
|  |  |  | **£200** | **Float (cash in hand)** |
|  |  |  |  |  |
| Closing Balance as at 12/09/2019 |  |  | **£1,860.54** | **(Statemented)** |
|  |  |  | **£400** | **Float (cash in hand)** |

**5.1 Election of Parent Council Committee**

The following have served one term as officers of the parent council

Emyr Bell – Chair

Crystal Anderson – Secretary

Suvidah Narayanan – Treasurer

All three have expressed an interest in standing for another term.

No notes of interest were received by Wednesday 11 October from parents wishing to stand for election.